

**FLORIDA STATE UNIVERSITY
GRADUATE WAIVER RECEIPT FORM – Spring 2013**

If you have applied to the FSU Office of Financial Aid for financial assistance, you must contact that office so they may discuss how accepting this award impacts other sources of financial aid. Our department has notified the Office of Financial Aid of this award.

Student Name _____	FSUSN _____
Department Name _____	Appointment _____ Fellowship _____
Matriculation: Hours Covered – UG: _____ GR: _____ Waiver # _____ Amount \$ _____	
Out-Of-State: Hours Covered – UG: _____ GR: _____ Waiver # _____ Amount \$ _____	

TUITION WAIVER ELIGIBILITY REQUIREMENTS

1. Tuition waivers cover only the tuition portion of the cost associated with taking classes. See the chart below for waiver rates per credit hour:

Tuition Waiver Schedule						
Hours	Matriculation (In-State) Waiver Amounts			Out-of-State Waiver Amounts		
	Undergraduate	Graduate	Law - Continuing	Undergraduate	Graduate	Law - Continuing
1	\$103.32	\$403.51	\$573.68	\$481.48	\$601.34	\$635.31

2. Waivers are canceled if the student withdraws from the University, drops below the required academic load, or terminates the assistantship or fellowship. Waivers will be revoked if any University authority terminates the assistantship upon which the waiver is based or cancels the student's enrollment. Waivers will not cover any dropped classes.
3. If a student officially withdraws from the University, and the petition is approved, a refund can only be provided if the refund or withdrawal request is submitted within six months after the end of the semester in which the withdrawal occurred. If financial aid is received by the student during the term in which the refund is granted, state and federal regulations may require that the refund be returned to the aid source.
4. Fall and Spring Graduate Assistants must earn at least a \$8,100 minimum stipend (\$10.38 per hour) over the course of a 9 month 0.5 FTE appointment (or prorated according to FTE). Graduate fellowship holders must receive at least \$3,150 for Fall term and \$3,150 for Spring term through FSU. Summer requirements should be verified with the graduate department.
5. Although a 19 week appointment is preferred, a minimum of 15 weeks is required for the Fall and Spring terms. The minimum appointment must be at least .25 FTE or greater. Check with your department on Summer requirements.
6. The required academic load for a graduate assistant is nine (9) hours. Fellows are required to carry twelve (12) hours. Exceptions must be approved by the Dean of the Graduate School.
7. Waivers can cover only courses related to the student's academic degree. Waivers cannot be used for Sponsored Institute courses.

Student Fee Liabilities

Tuition waivers cover only the cost of tuition. Students are responsible for all other fees associated with attending the university. The fee chart is located below:

Student's Fee Liability per Hour						
(Student's fee liability per hour <u>NOT</u> covered by waiver)						
Hours	In-State Student Fee Liability			Out-of-State Student Fee Liability		
	Undergraduate	Graduate	Law - Continuing	Undergraduate	Graduate	Law - Continuing
1	\$108.77	\$74.19	\$82.70	\$132.84	\$104.25	\$114.46

A flat, one-time facilities use fee of \$20 will be charged each semester.

I have read the above information and understand the waiver policies.

✍ Student Signature _____ Date _____