

**Florida State University
The Graduate School
Spring 2020 Dissertation Research Grant**

Description of Award

Awards will be up to **\$1,000**. This award is for dissertation writers to assist with expenses associated with research necessary to prepare the dissertation. The award is meant to cover expenses associated with research activities necessary for a high quality dissertation (i.e. books, software, etc.). The funds are **not** meant to cover common expenses all dissertation writers incur such as typing or word processing services, hardware such as laptops and computers, copying of the dissertation, editing services, basic supplies, travel, etc. Contingent upon the availability of the Spring 2020 funds, there will be up to 10 awards allocated for the academic year. The eligibility period for spending the grant will last from March 1, 2020 until July 31, 2020. Funding will be disbursed up front in a lump sum format. Awardee must submit the End of Grant Financial Report no later the July 31, 2020 at 11:59pm.

Eligibility

Any enrolled Florida State University graduate student who has been admitted to candidacy and is actively engaged in research or creative activity in support of their dissertation. A graduate student may receive only one grant from this program.

Application Instructions

The completed Dissertation Research Grant (DRG) Application, major professor statement and the applicant's up-to-date curriculum vitae must be submitted to The Graduate School. **The applicant must complete the online application and submit the major professor's statement form to The Graduate School no later than January 31st at 11:59pm.** Incomplete or late applications will not be accepted.

To Apply:

Step 1: Use the link below to access the application:

https://fsu.qualtrics.com/SE/?SID=SV_0PcQFEM9NPmk0EA

Step 2: Submit the major professor's statement to the following address:

Florida State University
The Graduate School
314 Westcott Building
Tallahassee, Florida 32306-1410
FAX: (850) 644-2969
a.jarvis@fsu.edu

Deadline

The application deadline for awards is **January 31st at 11:59pm**. All awarded funds must be expended by July 31, 2020. **Please note:** funds that are not used cannot be carried over.

No retroactive reimbursements will be processed! (i.e., purchases made prior to receiving the award will not be eligible). Prior to the award year ending, awardees will need to give a brief summary of how the funds benefited their research project.

Selection

The proposals will be rated by faculty members of the Dissertation Research Grant Selection Committee. The Committee will include faculty from all of the schools and colleges in the University with doctoral programs.

Procedures

Recipients must use the funds in accordance with the terms of the award and University rules and regulations and the budget that was approved by the Graduate School at the time of award. Any supplies or equipment remaining after the dissertation is completed will become the property of the student's department. **NOTE: The student must purchase the items associated with the grant directly themselves. Under no circumstances will the Graduate School process a reimbursement to a FSU department or budget/project number, and absolutely no expenditure transfers will be allowed.**

Please note: The awardee can request gift cards (for research) as part of the budget proposal, however, gift cards will be capped at \$25 per card/person. Gift card exceeding this amount will not be considered for funding at all.

Submission of Final Report

Students who have been awarded the DRG will receive their funding up front in a lump sum format. Awardees must submit a one page financial report, provided by the Graduate School to awardees, detailing how these products and/or services were essential to the completion of the dissertation by the end of the spending period. Awardees with late or missing reports will be subject to cancellation and repayment of any disbursed funds.

Sponsors

Funds for the awards are provided by the Congress of Graduate Students (\$7,000), the Provost's Office (\$10,000: E&G Funds) and the Office of Research (\$20,000: C&G Funds). The grant program is administered by The Graduate School.

Contact

For any questions, please contact Ashley Jarvis at **(850) 644-3501** or by email at **a.jarvis@fsu.edu**