

FSU | GRADUATE SCHOOL

Alternative Language for Theses, Treatises, or Dissertations Form

Date this form was completed:

The typical language of the dissertation, treatise, or thesis is English. Under special circumstances the major professor, the supervisory committee and Department Chair/Unit Head may approve writing the body of the thesis/dissertation in a language other than English if doing so is essential for scholarly reasons. Lack of sufficient English competency is not an acceptable justification for using an alternative language.

*All committee members must be completely proficient in the alternative language. It is the responsibility of the major professor and the supervisory committee to ascertain that the candidate's thesis/dissertation is written in acceptable English or an alternative language, in an appropriate scholarly style.

All non-English-language dissertations, treatises, or theses must have the preliminary pages and main section headings in English. This would include the content of the title page, committee page, acknowledgments, abstract and biographical sketch. All main section headings, including chapter and appendix headings, must be in English, but chapter/appendix titles may be in the chosen language.

See [Graduate Bulletin](#) (Graduate Degree and Certificate Requirements Section) for additional information regarding this requirement.

INSTRUCTIONS:

1. A statement from the graduate student explaining the basis for the request must be provided. (See below for more info)
2. The Alternative Language for Theses, Treatises, or Dissertations Form must be approved and signed off by the graduate student's major professor, full supervisory committee, and the Department Chair/ Unit Head.
3. Once the form is completed and approved, the major professor, NOT the graduate student, must immediately notify the Academic Dean's Office and

the Dean of the Graduate School (or designee) of the approval by forwarding the signed form.

STUDENT INFORMATION:

Student's Full Name: _____

EMPL ID#: _____

Degree Type: Master's Doctoral

Manuscript Type: _____

Academic College: _____

Department/Unit (if applicable): _____

Degree Program Name: _____

Major Professor Name: _____

Co-Major Professor Name (if applicable): _____

Proposed Language being Requested (Other than English): _____

Are all committee members completely fluent in the proposed alternative language?

Yes No

RATIONALE FROM THE GRADUATE STUDENT

The student must provide a detailed justification for the request (attach additional pages if necessary).

*My signature below indicates that I have read the Alternative Language Policy in the [Graduate Bulletin](#) and agree to amending the preliminary pages (front matter), main section headings, and back matter of the manuscript in English (for the respective sections), as noted in the policy.

Student Signature	Date
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APPROVAL OF ALTERNATIVE LANGUAGE REQUEST:

The student's major professor, full supervisory committee, and Department Chair/ Unit Head must approve the request. *The undersigned certify that the candidate will meet the policy criteria for the integrity of the research and writing in a language other than English.

Major Professor/Advisor	Date
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Co-Major Professor (if applicable)	Date
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Supervisory Committee Member	Date
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Supervisory Committee Member	Date
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Supervisory Committee Member	Date
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University Representative (if applicable)	Date
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Department Chair/Unit Head	Date
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*** If approved at all levels, the major professor must immediately notify the Academic Dean's Office and the Dean of the Graduate School (or designee) of the decision by forwarding the completed form.**