

Manuscript Clearance Deadlines

Spring, Summer, & Fall 2023

Semester Deadline	Spring 2023	Summer 2023	Fall 2023
Last day to submit doctoral dissertation or treatise for pre-defense format review ¹	March 20	June 19	October 30
Last day to submit master's thesis for pre-defense format review ¹	April 3	July 3	November 13
Last day for submission of post-defense, final content-approved thesis, dissertation, or treatise and required forms ²	April 17	July 17	November 27
Last day for thesis, dissertation, and treatise students to receive Official Final Clearance in the Manuscript Clearance Portal	May 5	August 4	December 15

¹Manuscripts must be submitted online by 11:59 pm ET of the deadline date. Manuscripts must be 90% complete and formatted according to The Graduate School's guidelines to be accepted.

²Manuscripts must be submitted online and forms through Final Content Approval must be completed in the Manuscript Clearance Portal by 11:59 pm ET of the deadline date. Additional formatting corrections will likely be required after this date. Content corrections are not permitted after this date.

Academic units may set their own deadlines in advance of The Graduate School's manuscript clearance deadlines. In the absence of deadlines set by academic units, we strongly recommend that students defend **at least 1 week prior to the post-defense deadline**. Missing a semester deadline will result in the student automatically becoming ineligible to graduate in the current term.

Important Notice: While students are allowed to defend up until the semester's post-defense submission deadline, this is with the understanding that **ALL** content changes must be completed and approved in the Portal by the committee prior to the submission of the manuscript. No deadline extensions will be granted for students who defended close to the deadline and were unable to complete their changes in time.

60-Day Deadline		
This deadline applies to students who:	No later than 60 days* after a successful defense:	No later than 1 week after the 60-day deadline:
<ul style="list-style-type: none"> Defend early in their semester of expected graduation. Defend in a semester prior to their expected graduation. Missed a semester deadline after defending (resulting in delayed graduation). 	<ul style="list-style-type: none"> Post-defense, final content-approved manuscript must be submitted. Required forms (through Final Content Approval) must be completed in the Portal. 	<ul style="list-style-type: none"> All requested formatting corrections must be complete. (Multiple reviews may be required.) Official Final Manuscript Clearance must be achieved in the Portal.

* University closures and weekends are not excluded from the 60 days, but deadlines may be adjusted (forward or backward) if they fall on a day the University is closed or on a weekend.