

# Preparing Future Faculty (PFF) Certificate

## ELIGIBLE WORKSHOPS SPRING 2025

### Beyond the Professoriate: Faculty Careers

#### Digital Lessons On Demand

**Description:** Make an informed decision about going on the academic job market.

**Note:** Proceed to the following "Register Here" link, select Beyond the Professoriate: Doctoral Students, select Florida State University, sign-in, select Step 3: Apply for faculty jobs. [Download the workbook](#). [Watch the lessons](#) and [Take the quizzes](#): "Apply for Faculty Jobs Intensive" and "Interviewing for Faculty Jobs Intensive." Submit completed workbook and quiz completion confirmation emails to Director of PFF Certificate.

*\*Counts as PFF workshop credit for Career Development.*

[Register Here](#)

### Funding Your Graduate Education: Database Search (1 session)

*\*Multiple sessions available. Please select one.*

January 29, 2025 2:00PM – 3:00 PM

February 18, 2025 2:00PM – 3:00 PM

March 20, 2025 10:00 AM - 11:00 AM

April 9, 2025 10:00 AM - 11:00 AM

**Location:** Zoom

**Presenter:** Dr. Keith McCall, Office of Graduate Fellowships and Awards Assistant Director

**Description:** OGFA staff will facilitate small group meetings to assist graduate students with navigating award databases to identify fellowships and awards that are a good "fit" to support their graduate education.

*\*Counts as PFF workshop credit for Career Development.*

[Register Here](#)

### Practical Strategies for Literature Review in Social Sciences: Part II. Writing a Literature Review (1 session)

*\*Multiple sessions available. Please select one.*

January 29, 2025 6:00 PM - 7:15 PM, Zoom

February 7, 2025 1:00 PM - 2:15 PM, Stozier Library: Graduate Conference Room 005B

February 18, 2025 6:00 PM - 7:15 PM, Dirac Library: Instruction Lab 208

**Presenter:** Various; University Libraries

**Description:** Upon achieving proficiency in literature search techniques, we will move forward to the development of foundational skills for an effective literature review. In this workshop, you will learn the following topics: 1) Organizing and exporting references; 2) Identifying theories and research methodologies relevant to a specific research topic; 3) Synthesizing research studies; 4) Best practices for writing literature reviews, including tips on how to avoid common pitfalls, and 5) Citing various types of sources. Participants are recommended to take our Citation Management workshop before or after this workshop. Databases such as Scopus, PubMed, SAGE Research Methods, Dissertations & Theses (ProQuest), CINAHL Plus (EBSCO), and a few scholarly AI tools will be covered.

*\*Counts as PFF workshop credit for Research Preparation.*

[Register Here](#)

### **Providing Feedback for Learning (1 session)**

**January 30, 2025 11:30 AM - 1:00 PM, Stozier Library, Scholar's Commons Reading Room**

**Presenter:** Zach Lloyd, CAT Teaching Consultant

**Description:** In this interactive workshop, we will discuss implementing timely feedback that supports students' learning. We will consider different types of feedback and the timing of feedback within a course. We will also identify the qualities of effective feedback and design feedback that helps students make progress toward course goals. We hope you can join us for this feedback-focused workshop. We look forward to working with you!

*\*Counts as PFF workshop credit for Teaching Preparation.*

[Register Here](#)

### **Academic Writing: Recognizing and Avoiding Plagiarism (1 session)**

**January 30, 2025 1:30 PM - 2:30 PM**

**Location:** 3305 Stone Building

**Presenter:** Dr. Maria B. Mendoza, EAP Program

**Description:** International students often struggle when including information from various sources in an essay or research paper. In this workshop, participants learn the difference between quoting, paraphrasing and summarizing information for a paper. Practical suggestions for helping international students understand and avoid plagiarism will be offered.

*\*Counts as PFF workshop credit for Career or Research Development.*

[Register Here](#)

### **Gathering & Responding to Student Feedback (1 session)**

**February 3, 2025 2:00 PM - 3:30 PM**

**Location:** Stozier Library, Scholar's Commons Reading Room

**Presenter:** Zach Lloyd, CAT Teaching Consultant & Caity Bente, Program Manager: TA Training & Professional Dev.

**Description:** What do you do with the information students provide in their course evaluations at the end of every semester? How do you sort through their comments to put together an actionable plan to make meaningful changes to your next course? What if you also asked for feedback before the end of the course? In this workshop, we will discuss ways to gather more feedback from your students before the end-of-course evaluations and explore ways to enact positive change in your courses based on the feedback you gather!

*\*Counts as PFF workshop credit for Teaching Preparation.*

[Register Here](#)

### **Fellowship and Grant Writing in STEM (1 session)**

**February 6, 2025 12:00PM - 1:00 PM**

**Location:** Zoom

**Presenter:** Dr. Cynthia Norris, Research Development Coordinator, Office of Research Development

**Description:** Facilitated by Dr. Cynthia Norris, research development coordinator with the Office of Research Development, this workshop will focus on breaking down STEM fellowship and grant application guidelines to identify what is required in a competitive application. We'll focus on how to strategize and plan an application, provide tips for writing high-impact proposals, and make time for Q&A.

*\*Counts as PFF workshop credit for Career or Research Development.*

[Register Here](#)

### **Project Design (1 session)**

*\*Multiple sessions available. Please select one.*

**February 6, 2025 2:00 PM - 3:30 PM, Dirac Library: Conference Room #216**

**February 7, 2025 11:00 AM - 12:30 PM, Stozier Library: Scholar's Commons Reading Room**

**Presenter:** Zach Lloyd and Darcey Liang, CAT Teaching Consultants

**Description:** Many courses include projects—whether papers, presentations, proposals, videos, social media campaigns, or something else—that provide opportunities for students to develop skills while producing original work. In this interactive workshop, we'll help you design projects that engage students in the kinds of thinking you'd like for them to do, and that help them to produce the kinds of work you'd like to see. We will identify key principles for designing and implementing projects within your courses to maximize students' learning, and you will get practice in writing a project description that communicates your project's design to students in a transparent and motivating way.

*\*Counts as PFF workshop credit for Teaching Preparation.*

[Register Here](#)

## English Pronunciation Tips: Reduced Speech (1 session)

**February 10, 2025 3:00 PM - 4:00 PM**

**Location:** 3305 Stone Building

**Presenter:** Dr. Jenny Grill, EAP Program

**Description:** As a non-native speaker of English, you may notice that your English sounds different from native speakers, but you're not sure why. In this workshop, we'll explore two aspects of pronunciation: reduced speech and linking. We'll learn what these are and how they function, and we'll practice these aspects through several short listening and speaking activities.

*\*Counts as PFF workshop credit for Career or Research Development.*

[Register Here](#)

## Practical Strategies for Literature Review in Social Sciences: Part I. Literature Search (1 session)

**February 11, 2025 2:00 PM - 3:15 PM**

**Location:** Zoom

**Presenter:** Various; University Libraries

**Description:** Are you interested in streamlining your research process? Join us for a workshop tailored to doctoral students in the social sciences and learn savvy research skills to conduct comprehensive literature reviews in the social sciences. In this session, you will learn time-saving tips and strategies for navigating scholarly databases and the pros and cons of the search systems. The workshop will cover essential topics such as finding relevant studies and classic works, harvesting search terms, using search operators to refine your search, and identifying top journals for your research topics. Databases such as Social Science Premium Collection, ERIC, APA PsycINFO, Web of Science, JSTOR, and other search systems will be covered.

*\*Counts as PFF workshop credit for Research Preparation.*

[Register Here](#)

## Citation Management: Introduction to APA 7

*\*Multiple sessions available. Please select one.*

**February 11, 2025 11:00AM - 12:00 PM**

**February 17, 2025 11:00AM - 12:00 PM**

**Location:** Zoom

**Presenter:** University Libraries

**Description:** This workshop introduces important aspects of the American Psychological Association (APA) Style used to format research papers and create citations. The introductory material describes what APA Style is, why it is used, and who should use it. We will go over common types of citations as well as common mistakes, and attendees will have an opportunity to practice citations and ask questions.

*\*Counts as PFF workshop credit for Research Preparation.*

[Register Here](#)

## Online Resources to Improve English Pronunciation (1 session)

February 18, 2025 12:00 PM - 1:00 PM

Location: Zoom

Presenter: Dr. Maria B. Mendoza, EAP Program

**Description:** Improving pronunciation requires practice and repetition. If you want to work on your pronunciation by yourself, this workshop is for you. You will learn about online resources that are helpful for independent pronunciation practice. During the workshop, you will be given an opportunity become familiar with the resources by visiting the websites.

*\*Counts as PFF workshop credit for Career or Research Development.*

[Register Here](#)

## Fellowship and Grant Writing in the Humanities and Social Sciences (1 session)

February 19, 2025 2:00PM – 3:00 PM

Location: Zoom

Presenter: Dr. Keith McCall, Office of Graduate Fellowships and Awards Assistant Director; Various

**Description:** Join OGFA and faculty from the departments of History and Sociology as we discuss fellowship and grant writing in the humanities and social sciences. We'll focus on how to explain your methods, contributions, and the significance of the work you do, and we'll make plenty of time for Q&A!

*\*Counts as PFF workshop credit for Career or Research Development.*

[Register Here](#)

## Literature Review in Humanities (1 session)

*\*Multiple sessions available. Please select one.*

February 19, 2025 1:00 PM - 2:00 PM, Stozier Library: Graduate Instruction Room 005A

April 15, 2025 11:00 AM - 12:00 PM, Zoom

Presenter: Various; University Libraries

**Description:** Knowing how to conduct a literature review using effective search strategies is one of the core skills required for researchers across disciplines. This workshop is designed for students in Arts and Humanities disciplines to learn how to locate and search relevant information from databases, journals, and books, track citation chains, keep apprised of current discourse, and organize their resources. Attendees will be able to analyze the genre of the literature review in their fields, systematize their selection and deselection of relevant sources, and craft a review that emphasizes the importance of their own research and writing.

*\*Counts as PFF workshop credit for Research Preparation.*

[Register Here](#)

## Text Analysis with Python (1 session)

*\*Multiple sessions available. Please select one.*

February 20, 2025 1:00 PM - 2:30 PM

March 18, 2025 1:00 PM - 2:30 PM

April 7, 2025 4:00 PM - 5:30 PM, Zoom

Location: Stozier Library: Graduate Instruction Room 005A

Presenter: Aaron Rodriguez, Digital Humanities Librarian, University Libraries

**Description:** Computer-aided analysis offers a new way of looking at texts. This session will introduce the basics of text analysis with Python. Participants will gain hands-on experience analyzing texts with different Python libraries and parsing the resulting analysis. No prior technical experience required.

*\*Counts as PFF workshop credit for Research Preparation.*

[Register Here](#)

## Writing a Literature Review in Natural Sciences (1 session)

*\*Multiple sessions available. Please select one.*

**February 26, 2025 11:00 AM - 12:00 PM, Zoom**

**March 19, 2025 2:00 PM - 3:00 PM, Dirac Library: Instruction Lab 208**

**Presenter:** Various; University Libraries

**Description:** Conducting a comprehensive literature review is important for graduate students to identify research problems and questions to advance their theses and dissertations. This session will cover strategies and best practices for searching scholarly resources, information organization, and identifying relevant studies to support your research. This session is designed for graduate students in biology, geology, atmospheric sciences, oceanography, environmental sciences, and earth science-related programs.

*\*Counts as PFF workshop credit for Research Preparation.*

[Register Here](#)

## Applying for Humanities Research Funding (1 session)

**February 27, 2025 3:00PM - 4:00 PM**

**Location:** Zoom

**Presenter:** Carolyn Bradley, Research Development Coordinator, Office of Research

**Description:** This virtual workshop will explore the pros and cons of applying for Humanities grants, the goals and operations of key funding agencies, standard application requirements, and strategies for developing persuasive proposals. Participants will leave the workshop with a foundation in the basics of Humanities grantsmanship.

*\*Counts as PFF workshop credit for Career or Research Development.*

[Register Here](#)

## Education-Related Fellowships and Awards Info Session (1 session)

**March 4, 2025 11:00AM - 12:00 PM**

**Location:** Zoom

**Presenter:** Dr. Keith McCall, Office of Graduate Fellowships and Awards Assistant Director

**Description:** Join us for an information session covering the NAEd/Spencer Dissertation Fellowship, the AERA NSF Dissertation Grant, the AERA Minority Dissertation Grant, and other Education-related fellowships and grants. We'll discuss the application processes, review criteria, and provide tips on how to prepare competitive applications for these awards.

*\*Counts as PFF workshop credit for Career or Research Development.*

[Register Here](#)

## Writing a Literature Review in Physical Sciences, Engineering, & Math (1 session)

*\*Multiple sessions available. Please select one.*

**March 5, 2025 1:00 PM - 2:00 PM, Zoom**

**March 26, 2025 10:00 AM - 11:00 AM, Dirac Library: Instruction Lab 208**

**Presenter:** Various; University Libraries

**Description:** Conducting a comprehensive literature review is important for graduate students to identify research problems and questions to advance their theses and dissertations. This session will cover strategies and best practices for searching scholarly resources, information organization, and identifying relevant studies to support your research. This session is designed for graduate students in engineering, math, physics, chemistry, and statistics-related programs.

*\*Counts as PFF workshop credit for Research Preparation.*

[Register Here](#)

## Writing a Literature Review in Health Sciences (1 session)

*\*Multiple sessions available. Please select one.*

March 17, 2025 10:00 AM - 11:15 AM, Dirac Library: Instruction Lab 208

April 3, 2025 2:00 PM - 3:15 PM, Zoom

**Presenter:** Jules Bailey, University Libraries

**Description:** Conducting a comprehensive literature review is important for graduate students to identify research problems and questions to advance their theses and dissertations. This session will cover strategies and best practices for searching scholarly resources, information organization, and identifying relevant studies to support your research. This session is designed for graduate students in nursing, health, human sciences, neuroscience, music therapy, and any other health-related programs.

*\*Counts as PFF workshop credit for Research Preparation.*

[Register Here](#)

## Activity Design (1 session)

*\*Multiple sessions available. Please select one.*

March 20, 2025 2:00 PM - 3:00 PM

March 21, 2025 10:00 AM - 11:30 AM

**Location:** TBA

**Presenter:** Jen Bartman, CAT Sr Associate Director & Caity Bente, Program Manager: TA Training & Professional Dev

**Description:** In this interactive workshop, we will discuss how to create opportunities for students to learn actively during class. In-class activities are opportunities for students to develop knowledge and skills, and to interact with peers, which has both cognitive and social-emotional benefits. Participants will set priorities for what their students need to practice, share active learning strategies, and plan for effective facilitation. We hope you can join us as we think about making the most of our class time with students. We look forward to working with you!

*\*Counts as PFF workshop credit for Teaching Preparation.*

[Register Here](#)

## Communicating Significance and Impact in Fellowship Applications (1 session)

March 26, 2025 12:00 PM - 1:00 PM

**Location:** Zoom

**Presenter:** Dr. Keith McCall, Office of Graduate Fellowships and Awards Assistant Director with CIES

**Description:** Fellowship applications require clear, concise, and compelling statements about the impact and significance of the work you do, but crafting such statements can be a challenge. Join OGFA and the Center for Intensive English Studies as we consider tone, style, and how to use language appropriate for the expected review audience. Though aimed at English Language Learners, everyone is welcome at this workshop!

*\*Counts as PFF workshop credit for Career or Research Development.*

[Register Here](#)

## Getting Started with the Fellowship Application Process (1 session)

April 8, 2025 2:00 PM - 3:00 PM

**Location:** Zoom

**Presenter:** Dr. Keith McCall, Office of Graduate Fellowships and Awards Assistant Director

**Description:** Applying for a fellowship or grant can seem overwhelming. Where do you even start? How do you organize all the moving pieces? Who should you ask for assistance? In this workshop, we'll demystify the application process and help you organize your approach to submitting strong funding proposals.

*\*Counts as PFF workshop credit for Career or Research Development.*

[Register Here](#)